

16th February 2021

AGENDA

Dear Councillor

You are summoned to the:

Extraordinary Meeting of
Warminster Town Council
on Monday 22nd February 2021 at 5.30pm
to be held online

Membership:

Vacancy (Broadway)	Cllr Macfarlane (West)
Cllr Brett (East)	Cllr Nicklin (West)
Cllr Davis (East)	Cllr Pitcher (Broadway)
Cllr Doyle (East)	Cllr Ridout (West)
Cllr Fraser (West)	Cllr Robbins (East)
Cllr Fryer (Broadway)	Chairman of the Council and Mayor
Cllr Jeffries (Copheap)	Cllr Spender (Broadway)
Vice Chairman of the Council and Deputy Mayor	

Normally, the council would meet in person and provide an opportunity for members of the public to attend. However, during the current emergency this is not possible, and the Government have put in place Regulations that allow 'virtual' council and committee meetings to be convened and held to conduct local authority business.

The council has adopted appropriate procedures to ensure the smooth administration of such virtual meetings.

If you wish to address members in public participation via a written submission please contact admin@warminster-tc.gov.uk at least a day prior to the meeting to enable this to be facilitated. If you wish to view the meeting please see the link on the Warminster Town Council website www.warminster-tc.gov.uk in the meetings diary.

Yours sincerely



Cllr Chris Robbins
Chairman of the Council and Mayor of Warminster

1. **Apologies for Absence**

To receive and accept apologies, including reason for absence, from those unable to attend.

2. **Declarations of Interest**

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Questions**

To receive questions from members of the council submitted in advance to the Clerk.

***Standing Orders will be suspended
to allow for public participation.***

4. **Public Participation**

To enable members of the public to address the Council with a written submission, an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The Mayor will read any statements submitted

***Standing Orders will be reinstated
following public participation.***

5. **Casual Vacancy Co-option of a Town Councillor (Warminster Broadway)**

Following the resignation of Councillor Paul Batchelor, Wiltshire Council has formally confirmed that no requests were received to hold a by-election and that the Town Council is able to co-opt a new Town Councillor to represent the Warminster Broadway Ward. This casual vacancy has been advertised and three candidates have come forward: The Revd Andrew J Cooper, Asa Henry and Philip (Phil) Keeble.

Application forms for each candidate are **attached**.

Each candidate is qualified under the Local Government Act 1972 s.79

The following process will take place:

- i) Each candidate will be invited to make a short statement in support of their application (approximately 3 minutes) about how their membership of the Town Council would benefit the Council itself and the community
- ii) The Mayor will invite Councillors to ask questions and for candidates to answer (approximately 6 minutes in total.)
- iii) Once each candidate has been through this process then Councillors will vote to determine the successful candidate.

Members to vote on which candidate they wish to co-opt to Warminster Town Council.

6. **Communications**

The members to decide on items requiring a press release and **to nominate** a speaker for any item on the agenda if required.

Next meeting: Monday 22nd March 2021

Minutes from this extraordinary meeting will be available to all members of the public either from our website www.warminster.uk.com or by contacting us at Warminster Civic Centre.

Co-option Application Form

Full name	REVEREND ANDREW COOPER
Home address	St. Andrew's Road Warminster
Postcode	Wiltshire BA12 8ES
Telephone number	
Mobile telephone number	
Email	

PLEASE ANSWER THE YES/NO QUESTIONS CAREFULLY AS THEY SET OUT THE LEGAL QUALIFICATIONS FOR BEING A TOWN COUNCILLOR

QUALIFICATIONS

Are you a British citizen, a Commonwealth citizen, or a citizen of a European Union country? Yes/~~No~~

Are you 18 or over? Yes/~~No~~

(You only need one of the following four qualifications but please say Yes to all that apply)

Are you on the electoral register for the parish? Yes/~~No~~

Have you lived either in the parish, or within three miles of its boundary, for at least a year? Yes/~~No~~

Have you been the owner or tenant of land in the parish for at least a year? Yes/~~No~~

Have you had your only or main place of work in the parish for at least a year?
I am now retired ~~Yes~~/No

DISQUALIFICATIONS

Are you the subject of a bankruptcy restrictions order or interim order? ~~Yes~~/No

Cont.... /

Have you within the last five years been convicted of an offence in the UK, the Channel Islands or the Isle of Man which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without the option of a fine?

~~Yes~~/No

Are you disqualified by order of a court from being a member of a local authority?

~~Yes~~/No

WHAT YOUR SKILLS, ABILITIES AND EXPERIENCE CAN YOU BRING TO WARMINSTER TOWN COUNCIL?

Please tick the boxes below relevant to your knowledge

1 Specific to Warminster Town Council

- ☒ Knowledge of Warminster Town Council in general
- ☐ Knowledge of Warminster Town Council specifically
- ☒ Knowledge of the local authority involved with Warminster Town Council's work
- ☐ Knowledge of the local statutory agencies involved with Warminster Town Council's work
- ☐ Knowledge of national policy concerning Warminster Town Council's work

2 General to Warminster Town Council

- ☒ Knowledge of the local area in general
- ☒ Knowledge of current good practice for charities
- ☐ Experience of other voluntary organisations (as committee)
- ☐ Experience of other voluntary organisations (as staff or volunteer)
- ☐ Campaigning
- ☐ Partnership Working
- ☐ Community Development

3 Management/Organisation

- ☒ General Management
- ☐ Financial Management
- ☒ Project Management
- ☐ Monitoring and Evaluation
- ☐ Planning
- ☐ Policy Making

4 Professional

- ☐ Law
- ☒ Accounting
- ☒ IT
- ☒ HR
- ☐ Marketing/PR
- ☒ Training/Development Other

please indicate:

5 Committee

- ☒ Chairing
- ☒ Consensus building
- ☒ Energy and Enthusiasm
- ☒ Strategic thinking
- ☐ Governance

Do you have anything you wish to contribute to Warminster Town Council not mentioned above either in terms of experience, knowledge, or skills?

I am an experienced educator elected a fellow of RSA for my contribution to vocational education in the community.
Further, having been a parish priest and army chaplain I have wide experience supporting the most vulnerable in our communities.

Please tell us your reasons for wishing to become a town councillor.

I am just about to take early retirement.
I have worked extremely hard all my life and this has brought me much good fortune.
I feel the time has come to offer my very wide skill set on a voluntary basis to the community which, seven years ago, gave me and I made our "forever" home.

Please return your completed application form to:

Fiona Fox Town Clerk and RFO
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
Wiltshire BA12 8LB.

t: 01985 804662

e: townclerk@warminster-tc.gov.uk

Co-option Application Form

Full name	Asa James Henry
Home address	Masefield Road Warminster Wilts
Postcode	Ba12 8HR
Telephone number	
Mobile telephone number	
Email	

PLEASE ANSWER THE YES/NO QUESTIONS CAREFULLY AS THEY SET OUT THE LEGAL QUALIFICATIONS FOR BEING A TOWN COUNCILLOR

QUALIFICATIONS

Are you a British citizen, a Commonwealth citizen, or a citizen of a European Union country? Yes

Are you 18 or over? Yes

(You only need one of the following four qualifications but please say Yes to all that apply)

Are you on the electoral register for the parish? Yes

Have you lived either in the parish, or within three miles of its boundary, for at least a year? Yes

Have you been the owner or tenant of land in the parish for at least a year? No

Have you had your only or main place of work in the parish for at least a year? Yes

DISQUALIFICATIONS

Are you the subject of a bankruptcy restrictions order or interim order? No

Cont.... /

Have you within the last five years been convicted of an offence in the UK, the Channel Islands or the Isle of Man which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without the option of a fine?

No

Are you disqualified by order of a court from being a member of a local authority?

No

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- ☒ IT
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- ☒ Training/Development Other

please indicate:

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- ☐ Governance

Do you have anything you wish to contribute to Warminster Town Council not mentioned above either in terms of experience, knowledge, or skills?

I have a very large base of skills and experience from working with the Chinese government in building a national school's program for football to dealing with CEO's of Walmart and JVC. They back down to earth coaching 4-year-olds and helping with top soccer (handicap kids' program). I have a wide range of qualifications with a lot based in IT, web services SEO but also the skills of public speaking and being able to addressing large groups of people. I have built programs at a club level and ran leagues at a state wide level adding all the organisation skills need to do so. The last club I run had 8,400 players. Runs the fields, refs down to the grass cutting all needed to work like clockwork. I have also built tec companies to working in factory's doing whatever I need to get the job done.

Please tell us your reasons for wishing to become a town councillor.

I wish to before a town councillor for a number of reasons, one of the main reasons is this is the place I grow up. After living all over the world and being a part of towns that were seemingly built over night, I could see the right are wrong of which they were doing because I came from a grounded place. I watched developers build dying shopping malls just because the made money on the build. After seeing this and the death of towns you don't want this for your home. That doesn't mean you live in the past but you don't build over it or pull in down. In short, I have done many jobs but I only have one home town.

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Sambourne Road
Warminster
Wiltshire BA12 8LB

t: 01985 804662

e: townclerk@warminster-tc.gov.uk

Co-option Application Form

Full name	PHILIP JOHN KEEBLE
Home address	FREESIA CLOSE
Postcode	BA12 7RL
Telephone number	
Mobile telephone number	
Email	

PLEASE ANSWER THE YES/NO QUESTIONS CAREFULLY AS THEY SET OUT THE LEGAL QUALIFICATIONS FOR BEING A TOWN COUNCILLOR

QUALIFICATIONS

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Have you had your only or main place of work in the parish for at least a year? Yes/~~No~~

DISQUALIFICATIONS

Are you the subject of a bankruptcy restrictions order or interim order? Yes/~~No~~

Cont.../

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Yes/No

Are you disqualified by order of a court from being a member of a local authority?
Yes/No

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- ☐ Accounting
- ☐ IT
- ☐ HR
- ☐ Marketing/PR
- ☐ Training/Development
- ☒ Other please indicate. Project and Programme Management

5 Committee

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- ☒ Strategic thinking
- ☒ Governance

Do you have anything you wish to contribute to Warminster Town Council not mentioned above either in terms of experience, knowledge, or skills?

I had a 43 year career in the MOD rising to Deputy Director level. I am well versed in working within Government rules and guidelines and with people at all levels of Government, industry and general public. Clearly Local Authority is different but I believe the skills and experience I developed throughout my career are easily transferable.

The final 20 years of my career were in Project and Programme management delivering major construction and redevelopment projects to MOD gaining significant experienced in LA Planning and Listed Building Consent processes, statutory bodies etc. and have developed advanced skills in IT, Financial planning and management, team building and management of a wide range of staff and industry partners.

In my work developing construction and civil engineering projects I strived to maximise sustainability of designs and have experience in environmental and sustainability assessments including projects in SSSI areas including Salisbury Plain.

I am also an active member of the Grovelands Countryside and Wildlife Group, putting in many hours of voluntary work as well as participating in many Warminster Town Council litter picks.

I have also attended various WTC meetings in person and via Microsoft Teams.

Please tell us your reasons for wishing to become a town councillor.

I have lived in Warminster for 27 years and now retired I have the time to give back to the community. I also believe that I can and should put to good use the skills and experience I developed during my Civil Service career.

As in my career, I would like to make a difference and be able to influence decisions and improve the town to make it a better place where all people want to live, work and spend leisure time, enable business to thrive and provide conditions for a thriving local economy and encourage growth of the town.

I also believe the knowledge and skills gained in environmental and sustainability in construction can be transferred to the benefit of the council.

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